

California Trespass Enforcement Authorization

Generic property-owner / authorized-agent request for police assistance

Important: This template is a request for police assistance only. It does not require a law-enforcement agency to take enforcement action and does not replace any notice, posting, eviction, restraining-order, or other legal requirements. Local agency policies and applicable California law control. It must not be used to remove or address a lawful tenant, occupant, guest, employee, or person otherwise legally entitled to be present.

1. Law-Enforcement Agency

Police Department / Sheriff's Office:

Station / Area / Beat (if applicable):

Authorization effective date:

Expiration date:

Recommended maximum term: 12 months, unless the agency requires a shorter period.

2. Property Information

Property address:

Property type:

☐ Single-family residential

☐ Multi-unit residential — Number of units: _____

☐ Commercial / retail

☐ Industrial

☐ Vacant lot / undeveloped property

☐ Other: _____

Describe the areas covered by this authorization:

☐ Entire property

☐ Exterior/common areas only

☐ Parking areas

☐ Fenced or gated areas

☐ Other: _____

Important exclusion: This authorization does not authorize entry into an occupied dwelling unit or removal of a lawful occupant without lawful authority and any required legal process.

3. Owner / Authorized Agent

I certify that I am:

☐ The property owner

- ☐ The owner's authorized agent or property manager
- ☐ A person otherwise in lawful possession or control of the property

Name:

Business / organization, if any:

Mailing address:

Telephone:

Email:

If signing as an agent or manager, describe or attach proof of authority:

4. Authorization to Request Trespass Enforcement

I request that the above law-enforcement agency respond to and investigate reports of suspected trespass on the property identified in this form, and take action consistent with applicable California law and agency policy.

I authorize officers to contact persons on the property, determine whether they have permission or another lawful right to be present, direct unauthorized persons to leave when legally appropriate, issue warnings or citations when authorized, and take any other lawful enforcement action, including arrest where independently supported by probable cause and agency policy.

This authorization applies only to persons who are not:

- Owners, lawful tenants, lawful occupants, authorized residents, or authorized employees;
- Invited guests, customers, vendors, contractors, delivery personnel, or other authorized visitors;
- Government personnel performing official duties;
- Persons engaged in activity protected or required by law; or
- Otherwise legally entitled to be present.

5. Property Access Status and Notice Method

A. Property not generally open to the public

- ☐ The property is posted with conspicuous "No Trespassing" or equivalent signs.
- ☐ The property is fenced, gated, locked, or otherwise marked to indicate restricted access.
- ☐ Unauthorized persons have been personally told or otherwise clearly notified that they must leave.

☐ Other notice or access-control measures: _____

B. Property generally open to the public

☐ The property is open to the public only during these hours: From _____ to _____

☐ I request that officers, when legally appropriate, notify unauthorized persons to leave.

☐ I understand that any enforcement involving property open to the public may require prior notice, a warning, refusal to leave, return after notice, or other facts required by California law and local policy.

6. Persons With Permission to Be on the Property

List categories of persons who are authorized to enter or remain:

☐ Residents / tenants

☐ Employees

☐ Customers during business hours

☐ Contractors / vendors

☐ Delivery personnel

☐ Service providers

☐ Guests of residents or authorized occupants

☐ Other: _____

Additional instructions for verifying authorization:

7. Property Manager or On-Call Contact

Name:

Role/title:

Telephone:

Alternate telephone:

Email:

Available: ☐ 24 hours ☐ Business hours ☐ Other: _____

8. Cooperation and Documentation

I agree to cooperate with law enforcement and, when requested, provide available documentation supporting my ownership, possession, management authority, posting of the property, prior warnings, surveillance footage, photographs, witness information, or other relevant evidence.

I understand that:

1. This form does not create a duty for officers to arrest, cite, remove, or prosecute any person.
2. Officers will make their own determination under applicable law and department policy.
3. This form may be revoked at any time by written notice to the law-enforcement agency.
4. I am responsible for ensuring that the information provided is accurate and current.
5. This authorization does not substitute for civil eviction procedures, court orders, or other required legal process.

9. Certification and Signature

I declare that the information in this form is true and correct to the best of my knowledge. I understand that knowingly providing false information to law enforcement may have legal consequences.

Signature of owner / authorized agent:

Date:

Printed name:

10. Law-Enforcement Agency Use Only

Date received:

Received by:

Report / authorization number:

Expiration date entered:

Notes / conditions:
